

San Marcos High School PTO Board Meeting Minutes

Wednesday, November 1st, 2023, 4:30 PM, SMHS Fishbowl

OFFICERS IN ATTENDANCE: Rachel Nafrada, Jen Larochelle, Kristy Toma-Tlalka, Lindsey Smith, Denise McCammon, Jen Kerschbaum, Jen Wasserman

MEMBERS AND GUESTS IN ATTENDANCE: Principal Jesse Schuveiller, Bonnie Bagheri

★ The Meeting was called to order at 4:35 PM by Rachel Nafrada.

★ **ELECTRONIC VOTES:** None

PRINCIPAL'S REPORT (Jesse Schuveiller)

- Progress report grades due Friday/parents see on Tuesday – 22 school days left until end of semester.
- 15 Dec - no school (finals week – minimum days)
- Senior talks Monday November 6 – logistical info about graduation/end of year activities – Principal message “making time count, finishing strong”.
 - Other topics will include: FASFA, Palomar promise, senior portraits 17 makeup day (signup genius), senior quotes, yearbook, cap and gown packet, senior class picture,
 - slide show will also be posted online.
- Counselors working college apps, hosting sessions Wed/Thurs during 5/6 blocks in future center.
- Highlights – CTE CDE (CA department of education) Ag bio - review and recommendations of Ag farm (state of the art facilities) – will be a model for other schools.
- Personal Finance class had special quest, Yanely Espinal – she is the it “thing” in personal finance/social media. Spoke to the class about her journey, advice, signed book for each student. One of the few schools to offer the class and will be featured in her film/documentary.
- AFROTC – VA ceremony/Parade
- Future ready parent workshops - series all around being future ready (9 November, 6-7:30,pm on zoom: defining post grad success for parents
- VAPA – Midsummer’s night dream – “wonderful, humorous, so impressed and blown away with talent, music, vibe.”
 - Monday 6 Nov – band community showcase – last public performance
 - Winter concert/Dance performances coming up
- Athletics –
 - Fall wrap up: Tennis great season, Volleyball in State, XC, football first league championship in 10 years. CIF rules all need tickets. Water polo in CIF, Field hockey – shoutout to all student athletes.
 - Nov 4th – winter sports official start

ASB DIRECTOR'S REPORT (Bonnie Bagheri)

- Football Friday playoff game – Tickets on Gofan – ASB giving away tickets
- If they win, next game will be @Mission Hills – VA day, no school
- Thursday -giving tree – 4 families/students
 - Sign-up genius with items they are looking for
- Talent show – unsure if this will happen depending on turnout
- NHS inductions – 15 Nov
- Potato and Pie for faculty- 14 Nov
- Good news/Bad news – accounting system change again in Dec called ASB Works. This will be pushed to all schools in district
- Football team/ASB Camp Kessem drive, 160 items collected

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- Decorate for roadrunner – athletic fundraiser.

PRESIDENT'S REPORT (Rachel Nafrada)

★ **Motion to Approve 10/4 minutes:** Motion by Kristi Toma-Tlalka. Motion seconded by Denise McCammon. Motion unanimously passed, 7 votes

- November Focus: Wrap up Disney Sales in 2 weeks, Sponsor a Senior did not do well, Giving tree, FSKs, giving Tuesday
- December – Fund the Realm end of year tax deductions, finalize invite 10 year event.

VICE PRESIDENT'S REPORT (Vanessa Smith – out, updates given by Rachel)

- PAC meeting – full debrief on shut down
- Scholarship information about amount and criteria is about ready to go

TREASURER'S REPORT (Jen Kerschbaum)

- Monthly report – activity for Disney payments, FSKs
- Expenses – knight at the round table meals: \$400/1500
- Question came up about if there was a line item for Theatre “club” and discussed how they need to approach fundraising.

FUNDRAISING'S REPORT (Rachel Nafrada on behalf of Jen Wasserman)

- Jen will be working with Vanessa on the 10-year event
- Invitations almost done and will be sent out
- Working on pricing per ticket –
 - Auction baskets – send out forms to local businesses.
- Dinner/meal – Fred chicken/tri tip, salad, potatoes, veggie ix, rolls for 175 people (\$19/plate) - Balance due after \$500 deposit \$2825
- Bartender options– needs portable bar table (\$125-\$135)
 - Rent a bartender - \$1200, not including alcohol.
 - Bartender – limited menu beer/wine, special drink - \$20/hr
- Sound/DJ: Nick Covino – DJing, photobooth, screen
 - Will look into ASB connections and compare, including 360 photobooth
- Decorations/Theme – exploring ideas such as “knights tale – story of the school”

HOSPITALITY'S REPORT (Denise McCammon)

- FSK – needing to run report – can't login to backend website to run the report. Will work on getting access.
 - Total: 179
 - Plan on advertising more as finals are approaching

VOLUNTEER COORDINATOR'S REPORT (Jen Larochelle)

- Nothing Significant to Report
- Rachel ask to send out a message to get volunteers for 10 year event
 - Set-up/ clean up
 - Committee for helping with donations/auction items

COMMUNICATIONS' REPORT (Lindsey Smith)

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- Word press –not user friendly, will start looking into other platforms
 - Currently not a part of the budget
 - See if Computer/ graphic design want to do it for a project.
- Upcoming posts for Fundraiser, Disney, FSKs, and Fund the Realm

SENIOR EVENTS' REPORT (Kristi Toma-Tlalka)

- Just broke 334 Purchases for Disney
 - Parent square message, emails to students, senior talks to promote
- 6th and 17th Nov – in person sales
- Teachers – help get the word out, look out for signups to volunteer (ride the bus)
- Grad night – not pushing yet. Its on the back burner for now. Could possibly combine with Mission Hills

SECRETARY'S REPORT (Shannon Lane – out sick)

- n/a

NEW BUSINESS

- Nothing significant to report

★ The Meeting was adjourned at 6:01 PM by Rachel Nafrada.